

Tuesday 8th September 2020

Dear Parents,

Over the past two days we have been monitoring the arrangements for drop-off and collection of pupils at the beginning and end of the school day. Our observations, coupled with helpful feedback from parents, have led us to a number of revisions so that we can make this process as smooth and safe as possible.

These revised procedures will take place from Wednesday 9th September.

1. Each class will enter the school building by a different door. These will be as follows:

Amber	Classroom door
Quartz	Classroom door
Malachite	Classroom door
Diamond	Aston Hall door
Topaz	Classroom door
Jet	Double doors in Year 3 courtyard
Peridot	Double doors in Year 4 courtyard
Turquoise	Classroom door
Emerald	Door in corner of canopied courtyard
Moonstone	Classroom door
Sapphire	Classroom door
Amethyst	Classroom door

These doors will be signed up with the name of the class for your convenience.

2. Handwashing will take place inside the classroom, rather than outside of it.
3. If you have children with two different start times, please bring them to school at 8:30. Once you have dropped off the child with an 8:30 start, their sibling will be able to go straight into their classroom, using the access point indicated above.

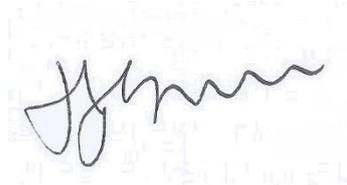
The same principle will apply at the end of the school day. If you have children with different collection times, please come at the later time. The child with an earlier collection time will remain in their classroom until this point.

4. In addition, we ask that parents adhere to the following guidelines:
 - Only one adult to collect wherever possible.
 - Please don't stay on site to socialise with other parents.
 - If your child's start time is 8:40, please try not to arrive on site prior to this time. The same principle applies to 3:15 collections.
 - Wherever possible, please observe social distancing when in the school grounds.
 - We ask that children do not remain behind to play on the school grounds or equipment after they have been dismissed.

These revisions to the arrangements are designed to reduce the length of time that any parent should need to remain on site and subsequently the number of parents on site at any one time.

I hope that these modifications will help these crucial points in the school day to run more smoothly.

Best wishes,



Daniel Smith
Headteacher